

PRICELIST - 2017

STATUTORY SERVICES

New registration MOI Private Company	R2 500.00	
New Registration Non-Profit Company	R2 500.00	
Purchase of existing Company/Close Corporation	Quote on request	
Cancellation Fee	R300.00	
Change of Name	R500.00	
Conversion from Private to Public Company	R1 100.00	
Conversion from Public to Private Company	R1 100.00	
Conversion from Private/Public to Incorporated Company	R1 100.00	
Conversion from Private/Public to Share Block Company	R1 100.00	
Conversion to Share Block from all other entities	R1 100.00	
Conversion from Co-Op to a Private/Public Company	R1 650.00	
Conversion from CC to Private Company	R2 200.00	
Conversion from CC to an Incorporated Company	R1 650.00	
Conversion from CC to an Non-Profit Company	R1 650.00	
Conversion from CC to Public Company	R1 650.00	
Conversion to MOI	R1 650.00	
Import or export licence	R2 000.00	
Searches (CIPC)	R350.00	
Full disclosure certificates	R300.00	
Submission of Annual CIPC Return (Companies and CC's)	R500.00	Price excludes amount due to CIPC
Deeds office search	R150.00 per property	
Certifying documents (> 5 copies)	R150.00	
BEE affidavit (per certificate)	R500.00	
Accounting Officer's certificate (other than AFS)	R1 000.00	

PAYROLL

Payroll setup	R150 per employee	Minimum setup charge of R650. Quote on request for larger companies.
Monthly payroll (including payslip)	R80.00 per payslip	Minimum charge of R650 per month. Quote on request for payrolls over 100 employees.
QES- Quarterly Employment Stats Report	R650.00	
IRP5 (Basic Electronic)	Quote on request	No. of employees dependent. Minimum charge of R750.
Tax Year End Recon and Tax Certificates (including IRP5 preparation)	Quote on request	No. of employees dependent. Minimum charge of R750.
Bi-annual EMP501 recon	Quote on request	No. of employees dependent. Minimum charge of R750.

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SUBMISSIONS/LODGEMENT

CK2/CK2A (Member Changes)	R450.00	
CK2 (change of Accounting officer)	R250.00	
CK documents that include trusts	R1 350.00	
COR9.1 Name reservation	R500.00	
COR.9.1 & 10.1 Name Reservation & Defensive Name Reservation	R550.00	
Renewal Of Defensive Name (every two years)	R725.00	
COR21 Change of registered address	R700.00	
COR25 Change of year end	R1 000.00	
COR39 Change of directors	R450.00	First three directors, thereafter, R100 per director.
COR 44 Change/Appointment of Auditor	R300.00	
Formation Documents	R400.00	
Deregistration declaration	R1 000.00	
Submission of liquidation	R3 500.00	
Registered office change (SARS)	R200.00	
Share Certificates and Transfer of Shares (per certificate)	R350.00	
Application for Reinstatement	Time based	R450 per hour. Minimum charge of R450.
COID (workmens compensation)/RMA submission	R1 500.00	

REGISTRATIONS

Income tax registration	R1 500.00	
PAYE/SDL/UIF with SARS	R1 650.00	
COID (workmens compensation)/RMA	R1 500.00	
UIF with the Department of Labour	R1 500.00	
VAT Registration (Standard)	R3 000.00	
VAT Registration (Complex)	Time based	R500 per hour. Minimum charge of R3000.

INCOME TAX

ITR12 - Basic income tax return	R1 000.00	
ITR12 - Complex return (including travel)	Time based	R500 per hour. Minimum charge of R1300.
IT12TR Trust tax return	R1 200.00	
ITR14 Company tax return	R1 300.00	
IT14SD - Company	Time based	R500 per hour. Minimum charge of R750.
IRP6 (Provisional tax bi-annual) RNIL return	R500.00	
IRP6 (Provisional tax bi-annual)	R750.00	
Tax directive	R1 000.00	
SARS objections/SARS correspondence and VAT related matters	Time based	R500 per hour. Minimum charge of R650.
Tax Clearance certificates (Good Standing and Tender)	R750.00	
Foreign Tax Clearance certificate	R1 500.00	

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VAT/PAYE

- Vat objections and reviews
- EMP201 (PAYE) submissions
- VAT201 (VAT return) submissions

Time based R500 per hour. Minimum charge of R500.
 R700.00
 R700.00

ACCOUNTING

- Bookkeeping
- Financial management function

Quote on request
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YEAR ENDS

- Audit report and annual financial statements preparation
- Accounting Officer report and annual financial statements preparation
- Compilation report and annual financial statements preparation
- Independent Review report and annual financial statements preparation
- Annual financial statement preparation

Quote on request
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OTHER

- Due diligence
- Entity valuations
- COID Audit/review

Quote on request
 Time based R550 per hour. Minimum charge of R5000
 Time based R450 per hour. Minimum charge of R450